Computer /Internet Policy
Jefferson Public Library

A. Introduction

The Jefferson Public Library provides computing resources which allow public access to a variety of networked electronic resources, including the Internet. Access to the Internet is available via several computers in the library and through a wireless network that can be accessed with a personal laptop
computer. The following Operating Guidelines have been established to make your use of library
networked services and electronic communications positive and secure. By reading and accepting this
policy you agree to be bound by its rules.

B. Use of Service

1. The Internet is a global network of interconnected computers with no central authority overseeing its contents. Therefore, the Jefferson Public Library is not responsible for the content, reliability, accuracy and timeliness of information found on the Internet.
2. Patron must have an active library card. Before using the computer or connecting to the internet patron must sign and date computer/internet policy and/or wireless policy. Signed copy will be kept on file.
3.   All children under the age of 18 must have parental consent by signing an Internet User Agreement, stating that they fully understand the policies and guidelines contained in this document.
4. An Internet user must sign in at the computer before using the computer. We ask that you limit your computer time to 30 minutes when others are waiting. If there is no one waiting time may be extended with the understanding that the user may be asked to relinquish the additional time if another user is waiting.
5.   The library expects that the service will be used for legitimate communication, educational, and informational needs.   These are public access computers and visible to the public and children. Computers should not be used to to access inappropriate material or offensive material.
6. Users may not download to the computer hard drive. You may download flash drive.
7. Users may print from the computers or wireless network at a cost of $.20 per page. Students who need printouts for school assignments may have some printing costs waived at the discretion of the library staff.
8. A patron may reserve a block of time, 30 minutes, by calling the library in advance. If the patron is more than 10 minutes late arriving to use their reserved time, he/she may forfeit their reservation. Unreserved time will be used on a first come, first serve basis.
9. It is prohibited to use the Internet workstations for hacking or spreading viruses and or any other unlawful purpose that interferes with the use of this service.
10. The Jefferson Public library reserves the right to suspend or terminate your access to the Internet without prior notice at anytime for any reason. Destruction or damage to equipment, software, or data belonging to the library will be dealt with in an appropriate manner.

Approved by Library Board of Trustees on 9/18/2012

Wireless Internet Policy
Jefferson Public Library

General

The Library provides an Internet access point for users with portable wireless devices such as laptops and handheld personal digital devices. The access point will allow users access to the Internet from their portable wireless devices while located within range of the access point.

Reception and connection speed is strong, but may vary according to the number of wireless devices in use at any one time.

Library staff will provide general information on the settings necessary to access the Internet via our wireless connection. If a user has problems accessing the Internet over this connection, staff will only verify that the Library's connection is operating normally. Staff will not be expected to perform troubleshooting on the patron's own wireless device.

The library cannot guarantee a secure connection to the Internet in a wireless environment, and patrons are advised to use the latest anti-virus protection, spyware and other standard protection software to prevent unauthorized access to their own wireless devices while they are in use. Wireless users maybe at risk when transmitting their credit card information, passwords and any other sensitive personal information while using a wireless device in the library. Library is not responsible for your decision of what you do an do not transmit while connected to the library's wireless network.

The Library's Internet Use Policy governs the use of the Internet over our wireless access points in all areas within range of the connection, both inside and outside the building.

Printed Name of Patron:_____

Signature of Patron:_____

Under 18 Parent/Guardians Name:_____

Under 18 Parent/Guardians Signature:_____

Date: _____

(Library use only: Patron ID/Barcode_____)

Approved by Library Board of Trustees on 9/18/2012